

EliteBook Solution

Refund & Cancellation Policy

[Company Logo Here]

Effective Date: September 24, 2025

EliteBook Solution

2401 Fountain View Drive, Ste 464-1206, Houston, TX 77057

We value your business and strive to provide the highest quality bookkeeping, advisory, and tax services.

Refunds

- Due to the nature of professional services, completed work is non-refundable.
- If a service has been paid for but not yet started, clients may request a refund within 7 business days of payment.

Cancellations

- Monthly/Recurring Services: Clients may cancel with 30 days' written notice.
- Project-Based Services: Cancellations after work has begun will be billed for time and expenses incurred up to cancellation.

EliteBook Solution reserves the right to modify this policy at any time.